

Updated 08/14/2020

## BCFR Concept Proposal Template

Concept Proposals for a research collaboration with the BCFR are submitted through the [BCFR Informatics Support Center \(ISC\)](#). This template is a guide that contains the fields in the online Concept Proposal Submission Form.

If you are a new user, first you will need to [create a user account for the BCFR ISC](#).

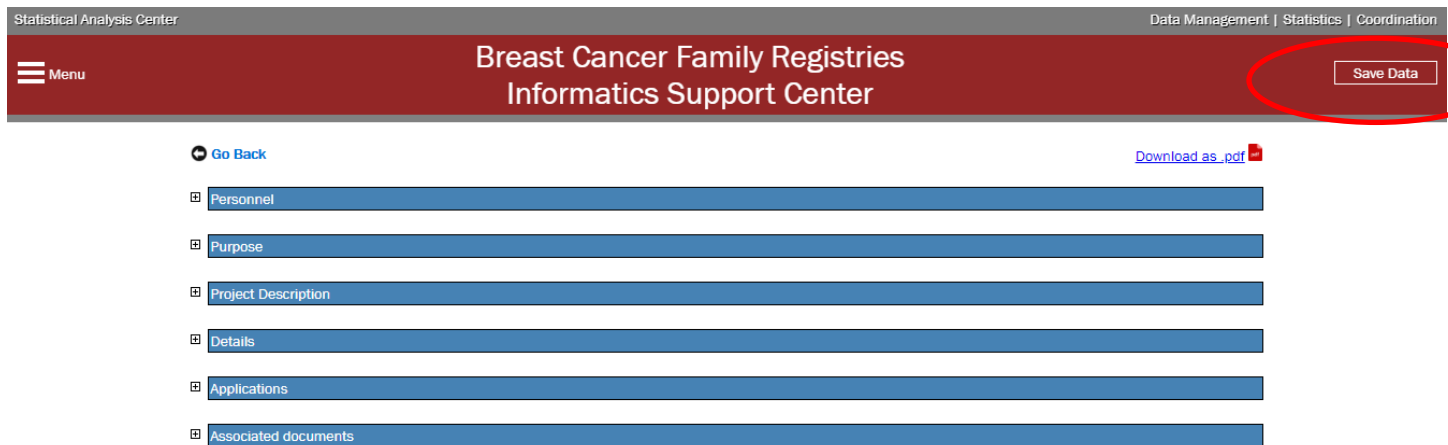
In addition to the fields below, the following associated documents should be uploaded prior to submission:

- Principal Investigator Biosketch or CV
- IRB approval letter (if applicable)
- Supplemental documents (if applicable)

**To start a new proposal**, select “Submit New Concept” in the top left corner of the screen.



**To save your work**, please select “Save Data” in the top right hand corner of the screen. You can save your proposal without submitting it and return to it any time.



**When you submit a concept**, you will be prompted to sign an agreement to adhere to the BCFR Collaboration and Publication Guidelines.

The specific application fields are shown on the following pages.

Personnel	
Concept ID	<input type="text"/>
Concept title	<input type="text"/> <small>max length: 250 characters</small>
Principal investigator	Are you the Principal Investigator? <input type="radio"/> Yes <input type="radio"/> No
Other investigators	Number of investigators <input type="text" value="---"/>
Internal collaborator	Do you have a BCFR liaison? <input type="radio"/> Yes <input type="radio"/> Not yet determined
Sites to include in the request <i>(check all that apply)</i>	<input type="checkbox"/> Fox Chase - Breast <input type="checkbox"/> Columbia University, New York - Breast <input type="checkbox"/> University of Utah - Breast <input type="checkbox"/> University of Melbourne <input type="checkbox"/> Lunenfeld-Tanenbaum Research Institute Sinai Health System, Ontario <input type="checkbox"/> Stanford University, California - Breast

Purpose	
Purpose of concept	<input type="checkbox"/> Student project (dissertation/master's thesis) <input type="checkbox"/> Manuscript or abstract <input type="checkbox"/> Grant <input type="checkbox"/> Other, specify: <input type="text"/>
Planned completion date/date due	<input type="text"/>

Project Description	
Study type	<input type="checkbox"/> Pilot <input type="checkbox"/> Full
Design type	<input type="radio"/> Population-based case-control analysis <input type="radio"/> Family-based case-control analysis <input type="radio"/> Case-only analysis <input type="radio"/> Prospective cohort analysis <input type="radio"/> Other
Funding source	<input type="radio"/> Pending <input type="radio"/> Obtained <input type="radio"/> None
IRB approval	<input type="radio"/> Waiver pending <input type="radio"/> Waiver obtained <input type="radio"/> IRB approval pending <input type="radio"/> IRB approval obtained

Details

Concept abstract

max length: 3000 characters

Keywords

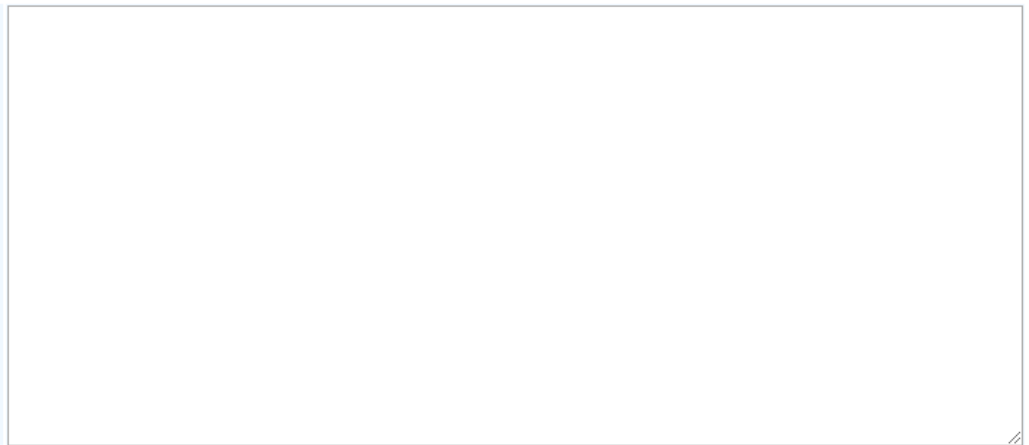
max length: 250 characters

Background/scientific justification for proposed analysis

max length: 3000 characters

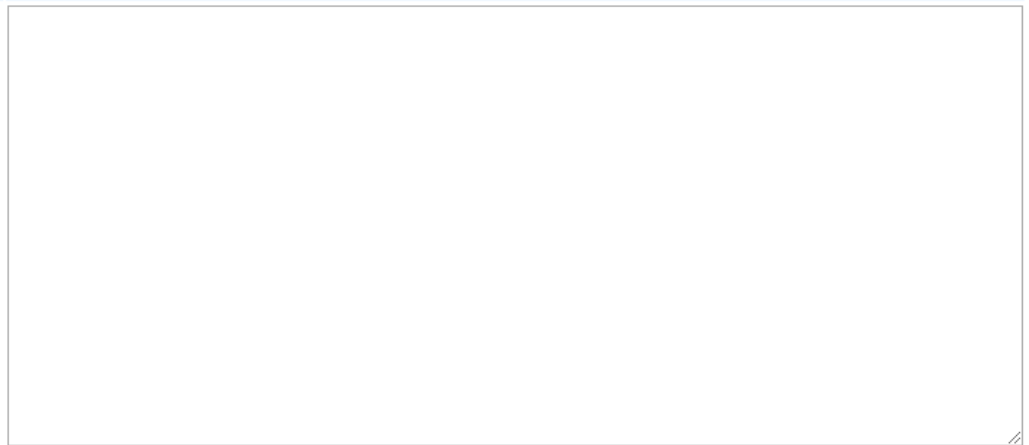
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Overall hypothesis(es) to be tested



max length: 3000 characters

Study population and design



max length: 3000 characters

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Analytical/statistical plan

max length: 3000 characters

References

max length: 3000 characters

### Applications

Why is the BCFR essential to your application?

max length: 1000 characters

Number of participants to be requested and description of inclusion criteria

max length: 1000 characters

Description of materials/data to be requested

max length: 1000 characters

### Associated documents

